

## **PTO BOARD MEETING MINUTES**

### **Springdale Park Elementary School**

**Atkin's Park, 6:30 p.m. EDT**

**Sunday, May 22, 2011**

#### **1. Welcome and Introductions**

- All members in attendance: Deborah Danzig, Morna Gailor, Heather Hallett, Karlene Joseph, Aleta Mills-Stubin, Liam Pelot, Maria Rein, Cameron Stoeckel, Jenna Mobley (teacher), Yolanda Brown (Principal)

#### **2. Report of Principal Brown/Administration**

- Enrollment for 2011-2012: School was built for 450 students. 2011-2012 projection is 503 students. K: 6 classes, 1<sup>st</sup>: 5 classes, 2<sup>nd</sup>: 5 classes, 3<sup>rd</sup>: 4 classes, 4<sup>th</sup>: 3 classes, 5<sup>th</sup>: 2 classes plus writing coach. 5<sup>th</sup> grade will rotate classes. With this configuration, we will not be out of space as far as classroom space. If we get more than 503 students, we will have to use Science Lab as classroom space. 1 K class will be a small class without a para professional (we are only allotted 5 paras for 6 classes)
- Tomorrow is last registration date for next year. May add one more June date once summer schedule is determined. Low turnout so far.
- Class assignments will be mailed out the week of July 25.
- Saxon Phonics will be ordered soon. Ms. Brown needs to coordinate payment over the summer with the Treasurer. We will put a Saxon Phonics overview on the agenda for a PTO general meeting in the fall to educate parents.
- Ms. Brown would like to have a focus for Tea Time each month.
- Question: process for substitutes – APS has a list of substitutes for the entire district. This list has been cut due to budget cuts. When a teacher needs a sub, Springdale Park has a preferred sub-list. The teacher calls an APS sub line and makes arrangements for a sub from the preferred list when possible.

#### **3. Report of Teachers/Ms. Mobley**

- Teacher appreciation week was great!
- Grant Money – We had allocated \$500 for a grant for a teacher to attend the Ron Clark Academy. Ms. Brown was able to secure district-paid 2-day sessions (teacher cost \$350/day) for most of the Springdale Park teachers. Ms. Mobley had a very positive experience. Ms. Mobley and the Grant's Committee will revisit a recommendation to spend the remaining \$500.

4. Pending Items/Intra-Meeting Items Needing a Vote

- a. Registration Cost for Scarecrows in the Garden - \$25 (possibly more) – Approved. We are going to be getting a second Sparky dragon built from recycled materials that was donated to Springdale Park.
- b. We will circulate request for handy parents to volunteer to help fix up Sparky

5. Designation of Board Positions/Liaisons

- a. President (Deborah Danzig, Liam Pelot), Treasurer (Karlene Joseph), Secretary/Fifth Grade Community (Cameron Stoeckel), Fundraising (Maria Rein), Communication (Aleta Mills Stubin), Student Enrichment (Morna Gailor), Director of Operations/Technology (Deborah / Maria), Community Building (Heather Hallett). We need to re-evaluate whether all the current committee/director alignments make sense.

6. Meeting and Event Calendar

- a. At Least Four PTO General Meetings
  - i. First one will be at Back to School Night
  - ii. Thursday, Oct 27 (family night of book fair)
  - iii. Friday, Jan. 27 - 8:30 am (Tea Time / PTO Meeting)
  - iv. Friday, April 27 (Family Fun Night / PTO Meeting)
- b. Monthly Board Meetings
  - i. Third Monday of the Month
  - ii. Cameron will send out a list of 3<sup>rd</sup> Monday of each month (reschedule for holidays)
  - iii. Next Board meeting – Thurs. 7/21 6:30 pm at Springdale Park

7. Fundraising plan and fundraising events

- a. Goal: \$80K (vs. \$50K this year). To be achieved through:
  - i. Dine outs
  - ii. Incentive Programs (Publix, Target, Ga Nat Gas)
  - iii. Original Art Works
  - iv. Whole Foods Shopping Day
  - v. Birthday Book Club
  - vi. Spirit Gear
  - vii. Partner/Business Community Donations

- viii. Annual Fund (August)
- ix. Innisbrook Wrapping Paper Sale (Sept 22 – Oct 7)
- x. Book Fair (October)
- xi. SPARK After Dark (Feb. 4 – Moulon Rouge/Paris on Ponce)
  - Need a deposit of \$1,425 to reserve space. Balance due would be \$712.50
  - Have a license to sell alcohol (will need to pay bar tenders)
  - Buy alcohol from Green's at a discount (they will buy back what we do not sell)
  - Motion to approve payment of \$1,425 deposit. Seconded. Approved.
- xii .May Day (May 5)

b. Maria has volunteers already lined up for all of the big events

8. Food Donations for SPARK Events

- a. We will be soliciting food donations from Whole Foods for various events

9. SPARK becoming a member of the Atlanta Urban Debate League

- a. Morna Gailor proposed joining this league and requested the re-implementation of an after-school club for 4<sup>th</sup>/5<sup>th</sup> grade
- b. League provides support / materials
- c. The enrollment fee is \$750
- d. APS pays for each middle and high school to participate in the League. Springdale Park would be one of the first elementary schools to participate
- e. Ms. Marquis-Dunn is interested in heading this up
- f. Motion to approve enrollment fee. Seconded. Approved.

10. Timing of TAW – Move to February/March from May?

- a. Teacher viewpoint is that Teacher Appreciation Week needs to remain after CRCT Testing